



Chamblee High School
Principal Advisory Council Minutes
October 12, 2021, 7:15 – 8:00am

The Chamblee High School Principal Advisory Council met on October 12, 2021, at 7:15am, via Zoom.

Attendance/Establishment of Quorum

Council Members Present: G. Barnes (Principal); D. Martin-Gerstle, Chair (Parent); A. Milne, Vice-Chair (Teacher); K. Feaster, Secretary (Parent); K. Landers (Teacher); L. Axelson (Parent), B. Concepcion (Parent)

Council Members Absent: none

Additional Attendees: N. Kelly (Community); J. Louis-Ugbo, CHS Student Body President (Student); S. Khan (Student)

Establishment of Quorum: With 6 (all) voting members present at the start of the meeting, a quorum was established. Call to order at 7:17am.

Public Comment:

- J. Louis-Ugbo shared that the CHS Student Council voted to change the traditional Homecoming King & Queen election to 2 individuals elected to Homecoming Royalty.
- PAC members were supportive of this change.

Action Items

Approval of Minutes from Previous PAC Meeting

- K. Feaster distributed the September 14 PAC Meeting Minutes & Summary via email.
- K. Feaster indicated that the 'Call for Agenda items' process will be changed based on the discussion today and reflected in today's meeting minutes.
- A. Milne motioned to approve the minutes. L. Axelson seconded the approval. The minutes were approved unanimously.

Approval of Agenda

- D. Martin-Gerstle distributed the agenda prior to the meeting.
- A. Milne motioned to approve the agenda. L. Axelson seconded the approval. The agenda was approved unanimously.

Informational Items

Principal's Report: Principal Barnes

Enrollment Numbers: 1766

CHS Staffing Update:

- Displaced teacher from CMS has moved to CHS to fill open Social Studies position. Other Social Studies position was filled by previous para who became certified. That para left a position in Gen Ed that remains open.
- New custodian starting Wednesday.
- Through the balancing of classes CHS lost 1 FTE point, but as all FTE points were not utilized, this does not result in the loss of a staff member.
- Currently the registrar is in the middle of the FTE process. In the last few years CHS has gained over \$1M in resources through scheduling to maximize FTE.



Title 1 Update:

- Still awaiting translation of Venezuelan transcript so district can approve the individual identified to be the Title 1 Parent Liaison.
- Obtaining quotes for software

COVID Update: Cases, Quarantine, Virtual School

- Covid cases at CHS seem to have gone up since our last meeting.
- Often see an uptick after breaks, so potential to see an increase after the 5-day Fall Break.

Schedule:

- A change in schedule type is being explored for next school year. Options being considered are a move to block or modified block schedule.
- Considerations discussed:
 - Longer class time would be beneficial in some areas such as science (labs) and art.
 - Shorter, more frequent classes would be preferred for a subject, such as math.
 - Teachers are required to provide intervention to 'at risk' students during the school days (cannot force these students into tutorials). It would be beneficial to have flexibility of providing time for this in the schedule.
 - A true block schedule is very difficult for students taking AP classes. CHS has the highest AP enrollment in the county and do not want to jeopardize participation in AP classes.
 - There is a benefit to offering 32 credit hours vs. 28, especially in increasing the graduation rate.
- Teachers are currently being surveyed for feedback.
- Scheduling decisions for next year will need to be made soon.

CSIP:

- 2 Improvement Priority Areas
 - Literacy Across the Curriculum – Recently seeing increase in 'Beginning Learners' in Milestones courses. Goal to increase students falling in developing, proficient and distinguished learners' categories by 3% across the curriculum. More Immediate steps to mitigate
 - a. Data Talks with Students
 - b. Title 1 Coach for Math
 - c. Summer ProgramsLonger Term mitigating strategies:
 - a. Common Planning to create consistencies/standardizations across classes
 - Improved Graduation Rates
- Milestone data studied includes date from 2016 – 2021
 - 2020 Milestones were optional
 - 2019 no milestones
 - Prior to that American Literature taken in 10th & 11th (not always aligned with milestone testing year)
 - Doing well with AP scores
- Tabled further CSIP conversations until Principal Barnes shares the CSIP with PAC. PAC members to review for further discussion at the next PAC meeting.



Discussion Items.

PAC Updates

Training

- Self-paced PAC training will be available from DCSD in November. Please complete the training as soon as it is available.

Webpage

- CHS PAC Webpage is up and running.

Call for Agenda Items

- K. Feaster proposed a dedicated block to CHS PAC in the weekly Bulldog Bulletin. This will be updated to reflect the next meeting date. It will include a link to the CHS PAC webpage where all agendas, meeting minutes and summaries will be posted. It will also include a call for agenda items, submitted to the PAC email address
- A. Milne motioned to accept the change from our previous meeting discussions. Seconded by L. Axelson and unanimously approved.

CMP Committee

- Add Principal Barnes to CMP Committee.

School Culture/Community

- This item was tabled until the next PAC meeting.
- Please send ideas/thoughts on how to improve our school culture/community to D. Martin-Gerstle.

2021 – 2022 DCSD CMP Updates

- N. Kelly gave an overview of the current FSA & ESA numbers for CHS.
 - FSA puts CHS 10th in the county.
 - ESA puts CHS 23rd in the county.
 - General agreement that these are in the correct ballpark.
- Unlike past CMP only 1 option has been presented in the Region meetings (and no cost has been presented).
- Proposed Plan Highlights for Region 1:
 - Not planning on any additions, consolidating, or closing any schools in the Chamblee cluster.
 - When asked specifically about whether the Chamblee magnet program would move the response was, “they didn’t recommend this move yet. There are pros and cons about it. These decisions take time to work through and they didn’t have enough time.”
 - There are changes recommended to the Chamblee cluster that do not seem to leave room for 120 magnet students/grade at CHS.
 - Ashford Park to move out of Chamblee Cluster and into Cross Keys cluster. Removes the ties of the German Immersion program to the Chamblee Cluster. K. Feaster to reach out to Ashford Park PAC to determine how they feel about moving out of Chamblee cluster and if they feel the German Immersion program will survive such a move. K. Feaster to also determine how many GI students are at CMS currently (last years numbers only reflect 6-7th grade vs. 6-8th grade as there were not yet 8th grade GI students because the oldest students in the program were only in 7th grade).



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- Hightower Elementary to move from Dunwoody cluster to Chamblee cluster.
- New Dunwoody/Chamblee school to be built on Chamblee-Dunwoody Road near Georgetown Kroger also added to Chamblee cluster. This school is approved as an ES, but CMP proposes as K8. (How can the projected growth and the addition of this school and Hightower fit into Chamblee?)
- Kittredge to become a 4th – 8th grade magnet school. No proposal on location. (Currently, approximately half of the 6th graders are all in trailers).
- Discussion of if magnet moved out of Chamblee how many magnet students that are also resident students would remain at Chamblee. Principal Barnes to ask the registrar to determine by grade level those students that are magnet students, and residents of Chamblee attendance zone.
- Region 1 meeting is 10/26.
- Final proposed plan will be sent to DCSD Board in December.
- PAC to attend Region 1 meeting and compile any feedback by next PAC meeting.

Additional Items

- There were no additional discussion items.

Adjournment

Having reached time constraints for the PAC members, K. Feaster moved to adjourn the meeting. Principal Barnes seconded. The motion was unanimously approved. The meeting was adjourned at 8:13 a.m.

Develop Agenda for Next Meeting

- CSIP Review
- School Culture/Community
- CMP Review

Next Meeting Date/Time: The next meeting of the Council is planned for Tuesday, November 9, at 7:15am, via Zoom.