



Chamblee High School
Principal Advisory Council Minutes
December 14, 2021 7:15 – 8:00am

The Chamblee High School Principal Advisory Council met on December 14, 2021, at 7:15am, via Zoom

Attendance/Establishment of Quorum

Council Members Present: G. Barnes (Principal); D. Martin-Gerstle, Chair (Parent); A. Milne, Vice-Chair (Teacher); K. Feaster, Secretary (Parent); K. Landers (Teacher); L. Axelson (Parent)

Council Members Absent: B. Concepcion (Parent)

Additional Attendees: N. Kelly (Community), M. Kinsler (Teacher), Y. Anderson (Parent)

Establishment of Quorum: With 5 voting members present at the start of the meeting, a quorum was established. Call to order at 7:17am.

Public Comment:

- None and no emails received to the PAC chair email address.

Action Items

Approval of Minutes from Previous PAC Meeting

- K. Feaster distributed the November 9, PAC Meeting Minutes & Summary via email.
- D. Martin-Gerstle motioned to approve the minutes. A. Milne seconded the approval. The minutes were approved unanimously.

Approval of Agenda

- D. Martin-Gerstle distributed the agenda prior to the meeting.
- A. Milne motioned to approve the agenda. K. Landers seconded the approval. The agenda was approved unanimously.

Informational Items

Principal's Report: Principal Barnes

Enrollment Numbers: 1751 (just 1 less than at time of last month's meeting)

CHS Staffing Update:

- Custodian quit just this past Friday night. Pay was an issue.
- Special Ed teacher starting January 16.
- Awaiting a Special Ed. paraprofessional's score on test to progress to teacher vs. para. (Overall, looking much better from a special ed. perspective)
- Filling open support staff positions remains challenging. The pay seems to be one of the largest hurdles.



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Title 1 Update:

- Parent Liaison now in place. Took 2 months to get the parent liaison through the HR process.
- In January will start working with those students with grades in range of 55-70 to help those students improve.
- Tutorials have started.
- Supplies are arriving to support the tutoring efforts.
- Title 1 meeting occurred.

COVID Update

- 1 case last week, another for this week.

Modified Block Schedule

- New schedule will be in place for next school year
 - Monday, Tuesday, & Friday - 7 periods and an additional remedial period
 - Wednesday & Thursday – 4 period days, likely will follow an odd/even period/day schedule
 - This plan is similar to Lakeside.
 - The analysis and discussion of what schedule works best will continue in preparation for 2023-2024 school year
 - Some teachers are still interested in a 4x4 or A/B Block schedule
- District Level – There is some movement on an initiative to get all DCSD high schools on the same schedule. Different schedules potentially negatively impact students, particularly if they transfer between schools with different schedules, their credits may not transfer fully. The high school population is become more transient than in previous years.

CSIP

- CSIP is currently posted under 'About Us' on the CHS main website.
- Needs to also be posted under Resources on PAC page.
- Principal Barnes to follow-up with Mr. Felts to ensure CSIP posted in both places.
- (Principal Barnes indicated that we passed the PAC audit.)
- Circle back to this review in January.

Discussion Items.

PAC Updates

- Online training now available, everyone should get this completed, if they haven't done so already.
- December 14 (tonight) at 6pm, there is a CMP Q&A meeting. All available should attend.
- January 5 at 6pm there is a CMP Meeting for PACs only. D. Martin-Gerstle is already registered.
 - Specific questions should be submitted ahead of time.
- Region PAC Chairs met with Melanie Pearch.
 - D. Martin-Gerstle and L. Axelson attended.
 - Points of interest:
 1. 50% of DCSD English language learners are in Region 1



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2. 21 of the 26 Region 1 schools are Title 1 schools. Chamblee Middle and Dunwoody High likely would be, as well, but may lack documentation to file accordingly. Many parents are not applying for free/reduced lunch, as all are receiving it through COVID relief, currently.
3. New Shallowford/Chamblee Dunwoody Elementary School will be part of the Chamblee cluster

Possible Ex Officio Member Additions

A. Milne suggested the addition of the student body President and a PTA representative to the PAC as ex officio members.

- D. Martin-Gerstle agreed it was a great idea to invite these representatives to attend. Hesitant to make them full voting members because these individuals are already filling positions that require a lot of time. May not have the bandwidth to also always attend PAC meetings. Making them voting members would affect if we can get a quorum for voting purposes.
- Discussed only inviting these individuals to attend instead of making them members. Concern in doing this is that if following the PAC rules completely they would only be allowed to express their opinions during public comment sections.
- General agreement was that we want the involvement of the student body and PTA and would like to find out how to get that without hindering the ability to have a quorum.
- A. Milne to review bylaws to determine if making them non-voting members is a good solution.
- A. Milne to reach out to both Student Government and PTSA President to determine interest level and who might be the best person to represent each group in PAC meetings.

CMP Updates – CMP PAC Committee

Ashford Park, German Immersion Program

K. Feaster gave a summary of the meeting held with Ashford Park Elementary School (APES) PAC CMP contacts.

- APES PAC was polling their parents to see how they felt about being moved out of the Chamblee cluster. Have not yet gotten any results regarding that polling.
- Continued concern about staffing German teachers in 2 clusters.
- Suggestion made that APES German DLI parents should write a letter to the CMP Committee indicating their concerns specific to that program.

DCSD Updates to CMP

- N. Kelly indicated that there have been no significant changes to the CMP as initially presented to Region 1
- Chamblee Cluster will lose Ashford Park attendance zone but will gain Hightower and the new K-8 school on Chamblee Dunwoody & N. Shallowford.
- The construction for the Chamblee Dunwoody K-8 is to start in January and open in 2023.
- Kinglsey was initially slated to become an Early Learning Center (ELC) for Region 1. They have backtracked on this plan and an ELC location for Region 1 has not yet been identified. There seems to be a definite need for an ELS for Region 1, based upon the earlier noted number of English Language Learners in Region 1.



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Other PAC Responses

D. Martin-Gerstle reviewed KMS PAC actions.

- KMS PAC sent a letter to the CMP Committee asking for consideration for building replacement.
 - Current facility score is 55 yet were not on the replacement list.
 - CMP was updated to reflect a new roof.
 - HVAC doesn't work either and much of 6th grade is in trailers.
 - Due to these factors KMS cannot become a K-8, until several years down the road, as there is no room currently.
 - Wadsworth will become a K-8 quickly, as there is space in their facility

Preparation for district PAC CMP Meeting

- Questions to ask in meeting.
 - How are the enrollment numbers at CHS going to help the overcrowding problem by moving 1 school out (APES) and 2 in (Hightower & new Chamblee Dunwoody school)?
- Assure school community the PAC is studying and discussing the CMP. K. Feaster to have announced through Bulldog Bulletin that any questions regarding the CMP, specific to CHS, can be submitted through the PAC chair email address prior to the 1/5/2022 PAC CMP meeting.

Additional Items

- There were no additional discussion items.

Adjournment

D. Martin-Gerstle moved to adjourn the meeting. K. Landers seconded. The motion was unanimously approved. The meeting was adjourned at 8:12 a.m.

Develop Agenda for Next Meeting

- CSIP Review
- Student Government & PTSA Participating in PAC

Next Meeting Date/Time: The next meeting of the Council is planned for Tuesday, January 11, 2022, at 7:15am, via Zoom.