



Chamblee High School
Principal Advisory Council Minutes
August 24, 2021 7:15 – 8:00am

The Chamblee High School Principal Advisory Council met for their inaugural meeting on August 24, 2021 at 7:15am, via Zoom.

Attendance/Establishment of Quorum

Council Members Present: G. Barnes (Principal); A. Milne (Teacher), L. Axelson (Parent), B. Concepcion (Parent), K. Feaster (Parent), D. Martin-Gerstle (Parent)

Council Members Absent: K. Landers (Teacher)

Additional Attendees: M. Culler (Parent)

Establishment of Quorum: With 5 voting members present at the start of the meeting, a quorum was established. Once established, the meeting began with each person providing a brief introduction.

Public Comment: None

Action Items

Approval of Minutes from Previous PAC Meeting

(As this was the inaugural meeting, there are no prior meeting minutes to approve.)

Approval of Agenda

- G. Barnes distributed the agenda prior to the meeting.
- D. Martin-Gerstle requested to add the 'Election of Chair, Vice-Chair, & Secretary' to the agenda as the 3rd 'Action Items'
- D. Martin-Gerstle motioned to accept the agenda with the addition of the election, noted above. A. Milne seconded the approval of the agenda. The agenda was approved unanimously.

Elections

- L. Axelson nominated D. Martin-Gerstle as Chair. D. Martin-Gerstle accepted the nomination.
- A. Milne volunteered as Vice-Chair.
- K. Feaster volunteered as Secretary.
- D. Martin-Gerstle motioned to elect the slate of nominees/volunteers, A. Milne seconded and the following were elected unanimously: D. Martin-Gerstle as Chair, A. Milne as Vice-Chair and K. Feaster as Secretary.

Informational Items

Principal's report

Enrollment Numbers: Principal Barnes indicated they are currently working through the 'No Shows' and the "wheres" and "whys" of these students.

- Current Enrollment: 1791 (Forecast was 1874)
- Warm Body Count from 1st 2 weeks: Between 1650-1700 (these numbers do not include the ~30 students in virtual learning through Flex Academy, but these students are included in enrollment numbers)



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- Enrollment seems to be down across the cluster and region. Potentially, even more so in other regions.
- Continue to watch enrollment & forecasts

CHS Staffing Update: Principal Barnes indicated that CHS is also down staff.

- Struggling to fill positions,
- Employees have resigned for health reasons, other jobs
- Current open positions include: Registrar, Custodian, 2 Social Studies Teachers, 2 Special Education Teachers & 2 paraprofessionals
- Classes are currently being re-balanced to ensure we aren't losing staff assigned to CHS, due to enrollment

MAP Testing: MAP testing window is currently open. General feeling among staff that MAP testing in elementary and middle schools correlates well to the EOC testing and is a good predictor of performance/readiness on EOC tests. On the other hand, there is little practical use in high school as the MAP test doesn't correlate to specific high school classes (Biology, US History, etc.). Principal Barnes indicated that they are looking at other tests that might better evaluate a student's mastery level in relation to the content area.

COVID Update

Principal Barnes indicated CHS is doing contract tracing as directed by the district. After the first couple weeks of school the close contact definition was adjusted from 'within 6 feet' to 'within 3 feet' in a masked environment. Concern was expressed in the community regarding stadium capacities for sporting events (i.e., clusters of unmasked students in stadiums). Masks are currently optional outside and lower capacity limits have not been set. Watch the district announcements regarding any changes in these policies.

- The DCSD COVID dashboard is updated weekly (end of the week)
- CHS currently has 14 cases
- Quarantine protocol that CHS follows (for vaccinated vs. unvaccinated, symptomatic vs. asymptomatic, etc) can be found on the DCSD website on the COVID-19 page
- ~30 students are enrolled through Flex Academy as virtual learners only
 - More students were initially interested in this option, but there were limited class options (AP, etc) and all work is asynchronous
 - These students have the option to return at the end of the semester
- A. Milne asked if there were any plans for DCSD to provide COVID testing in/at schools. Principal Barnes indicated none known at this time, but please reference the latest Superintendent's newsletter as there may have been an announcement there regarding locations.
- A. Milne asked if teachers could assume all students are now connected with Chromebooks & hotspots, as needed. Principal Barnes indicated that everyone who needed one should now have a Chromebook and they will continue to hold Chromebook hours. IT is handling hotspots.
 - Kudos to Dr. Connor for her execution of the Chromebook distribution process

Discussion Items

2021 – 2022 DCSD CMP

- D. Martin-Gerstle reminded all of the DCSD Comprehensive Master Plan (CMP) Town Hall for Region 1, Tuesday, 8/31 at 6pm.

FCA & ESA Scores



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- D. Martin-Gerstle asked if the FCA (Facility Condition Assessment) & ESA (Educational Suitability Assessment) preliminary scores were provided to CCHS for feedback (as was done for other schools) and if so, who reviewed and provided feedback on that data given there was not yet a PAC.
- Principal Barnes indicated that the review was performed by the CCHS Charter Governing Board and 2 PTSA members. Feedback was provided, particularly highlighting HVAC systems and fields.
- A. Milne suggested a sub-committee or additional member to the PAC to provide some continuity in the review of these numbers, parent N. Kelley was suggested. (Once PAC has some completely its training, want revisit how this can be done.)
- CHS Preliminary Scores: FSA: 91.4, ESA: 65.9
- CHS Building Capacity: 1705

Additional Items

Region 1 PAC Chairs Meeting

- Mrs. Pearch and Mrs. Watson-Harris are meeting with other PAC chairs this week
- D. Martin-Gerstle asked for specific CHS concerns or celebration to take to that meeting
 - A. Milne praised students for compliance with the mask mandate
 - Principal Barnes raised concerns about the capacity for Flex Academy and the responsibilities of teaching these virtual students potentially being pushed back to the local schools
 - Discussion followed regarding the challenge of hybrid learning on the teachers and the students
 - General concern about how to prepare the community for what the next month might look like with such a rise in COVID cases. How to prepare and plan for what this might mean for the schools.
 - D. Martin-Gerstle agreed to submit these concerns & celebrations on behalf of the CHS PAC and L. Axelson intends to attend the meeting to discuss these points.

PAC Training

All PAC members must complete the training provided by the county. 2 options: on-line led by county or virtual, self-paced option. Please complete as soon as you can.

Student Parking

A few in the community raised the issue of student parking spot assignment to the PAC based upon the chatter on social media. K. Feaster suggested a student organization review the current assignment process to determine if there is a way to prioritize future parking spot assignment that incents students to carpool (where age allows). That may make more parking spots available and get more volume out of the carpool drop-off/pick-off lines. Principal Barnes indicated that all seniors that filled out their paperwork on time were assigned parking spots.

Regular Meeting Times

It was agreed upon for the PAC to meet once a month, on the 2nd Tuesday of each month.

Adjournment



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With no further business to come before the Council, D. Martin-Gerstle moved to adjourn the meeting. L. Axelson seconded. The motion was unanimously approved. The meeting was adjourned at 8:10 a.m.

Next Meeting Date/Time: The next meeting of the Council is planned for Tuesday, September 14, at 7:15am, via Zoom.